

DRAFT MINUTES
SHA Board of Directors Meeting
Marriott New Orleans
January 6, 2018
New Orleans, Louisiana

1. Call to Order – 5:10 p.m. in the St. Charles room, 41st floor
 - a. Board Members Present: Mark Warner, Sara Mascia, Timo Ylimaunu, Alasdair Brooks, Annalies Corbin, Shannon Dunn, Katherine Hayes, Matt Reeves, Barbara Heath, Mark Freeman, Marco Meniketti, Sarah Miller, Audrey Horning, Florie Bugarin
 - b. Also present: Karen Hutchison
2. Reports on Committee Meetings from Board Liaisons
 - a. ACUA (Meniketti)
 - i. ACUA Board Meeting focused on issues around harassment, including methods to strengthen policies in part of efforts to promote broader ethical considerations. Promoting UNESCO convention supporting preservation of maritime cultural heritage.
 - b. Conference Committee (Mascia)
 - i. Encourage attendance at St. Charles conference. Students will find conference particularly affordable.
 - c. Journal and Co-Publications Editorial Advisory Committee (Corbin)
 - i. No concerns regarding publication or Springer performance. Search committee completed interviews for editor position; committee will make recommendation to the board.
 - d. Newsletter and Website Editorial Advisory Committee (Freeman)
 - i. Met with candidates for newsletter editor. Search committee recommended Patricia Samford to replace Alasdair Brooks.
 - ii. Patricia Samford confirmed as incoming newsletter editor (Brooks, Miller, unanimously approved.
 - e. Academic and Professional Training Committee (Miller)
 - i. Continue to discuss webinars, planning to propose items to Board in summer. Continue to discuss harassment and efforts to address. Would like to collaborate with GMAC on mentoring efforts.
 - f. Collections and Curation Committee (Ylimaunu)
 - i. Discussion about results of curation fee survey. Discussion of potential for a collections and curation room at a future conference.
 - g. Development Committee (Warner)
 - i. Closing *50 for 50* campaign March 31, 2018. Will take time to consider next development effort.
 - h. Ethics Committee (Warner)
 - i. Ethics Bowl was a success this year, working with the Student Subcommittee of the Academic and Professional Training Committee.

Issue of harassment dominated discussion; no specific recommendations or action items but discussed ideas to raise awareness of and highlight SHA ethics statement. Discussion of coordination between Ethics Committee, Gender and Minority Affairs Committee, and Academic and Professional Training Committee to focus on issues surrounding harassment.

- i. Gender and Minority Affairs Committee (Reeves)
 - i. Discussed ongoing efforts. Action items to expect in the mid-year meeting include a request for funding for training of several GMAC members to complete an internal racial audit of SHA and funding for continuation of the Anti-Racism Workshop training offerings at meetings. Discussed potential for development of an internal SHA offering of some kind to address harassment.
 - j. Government Affairs Committee (Warner)
 - i. SAA put out a call to members to encourage visits to Capitol Hill. Some concern about how to remain structured and be focused in efforts.
 - k. Heritage at Risk Committee (Miller)
 - i. Inaugural committee meeting was well attended. Action items to anticipate include support for efforts at the 2019 meeting; pop-up exhibit intended to help collect case studies and best practices; ACRA liaison working toward white paper.
 - l. History Committee (Dunn)
 - i. Discussed continuation of ongoing efforts, including interviews of past presidents and development of the online exhibit. Will expand use of social media to highlight work.
 - m. Membership Committee (Heath)
 - i. Action item to be addressed: will need a new chair. Low turnout to committee meeting this year.
 - n. Public Education and Interpretation Committee (Warner)
 - i. Discussed developing a one-stop shop for educators, streamlining resources and access.
 - o. RPA (Warner)
 - i. Discussion of RPA efforts at strengthening ethics statement on sexual harassment.
 - p. Technologies Committee (Hayes)
 - i. Existing chair will remain with committee and create a succession plan. Discussed options for future projects, use of social media to increase engagement, and production of technical briefs.
 - q. UNESCO Committee
 - i. No report.
3. New Business
- a. Budget Committee Report - Amendments to the SHA 2018 Budget (Mascia)

- i. Mascia noted the following recommendations of the Budget Committee, which will bring total projected expenses up to \$491,686.15. This will make the 2018 budget a deficit budget to the tune of \$26,453; this deficit will be in part balanced by the high attendance at the 2018 conference.
 - 1. Recommends funding the request of \$200 for membership in the Coalition for American Heritage. This will make the SHA a partner member.
 - 2. Recommends moving \$20,000 from checking account to main SHA reserve fund in case of emergency or catastrophic need.
 Approved (Corbin, Hayes, unanimously approved).
 - ii. For additional detail, see the Treasurer's Report, appended.
 - iii.
 - iv. Regarding the *50 for 50* campaign, in response to the suggestions from the Development Committee regarding how to allocate the donated funds between the student education and diversity initiatives of the SHA. Proposal to split funds according to recommendations, including \$9,340 to fund the Harriet Tubman Student Travel Awards and \$2,050 for continuing the Anti-Racism Workshop. \$9,000 will go to the student endowment fund.
 - v.
 - b. New liaisons assigned for the following committees: Development – Bugarin; Public Education and Interpretation Committee – Horning; Heritage at Risk – Mascia.
 - c. Bugarin noted that the Society for Black Archaeologists (SBA) has grown from eight to 200 members. The SBA is now officially a nonprofit group with 501c3 status. Bugarin recommended naming an informal liaison to the SBA. Reeves volunteered to attend the meetings as a representative of the SHA. Warner will reach out to SBA leadership to open communication and voice support.
 - d. Bonus of \$5,000 to Executive Director Karen Hutchison in acknowledgement of extensive work on the 2018 conference and throughout the year. Approved (Mascia, Miller).
- 4. Other Business
 - a. Discussion of potential actions Board might take to address sexual harassment, including the creation of a Task Force. A Task Force was created, including consisting of Warner, Bugarin, Reeves, Corbin, and Heath. The Task Force will create a statement for approval by the mid-year Board meeting.
 - b. Kat Hayes volunteered to survey professional societies of other disciplines and what they are doing to address sexual harassment.
- 5. Mid-year meeting planned for June 30 in Virginia.
- 6. Adjourned at 6:41 (Mascia, Dunn, unanimously approved).