SHA 2008 Conference on Historical and Underwater Archaeology Albuquerque, New Mexico January 9-12, 2008

Call for Papers Submissions Guidelines and Forms

Call for Papers Opens: May 1, 2007 Online Call for Papers Available: May 1, 2007 Regular Submission Deadline: June 15, 2007 Late Submission Deadline: July 13, 2007

THE PUBLIC BENEFITS OF HISTORICAL ARCHAEOLOGY

How does the public benefit from historical archaeology? What are the consequences of not engaging the public or demonstrating a public benefit? How do we effectively engage the public? How can "public benefit" be one of the primary goals of our efforts in historical archaeology? The 2008 conference program will feature symposiums, sessions, panel discussions, workshops, and forums that will address these and related questions about the public benefit of historical archaeology. Proposed sessions and forums include "Historical Archaeology and Civic Engagement," "Heritage Matters in the 21st Century," and "Academia, Cultural Resource Management, and the Public." We are also looking for sessions and papers on such topics as "Diaspora Studies," "Labor Studies in Historical Archaeology," "Archaeology of the Working Class," "Gender Studies in Historical Archaeology," "Rewriting Documentary History," "Modernization and Globalization," "Colonialism," and "Using Historical Archaeology to Reveal Painful Pasts."

As the 2008 conference will be in Albuquerque, there will also be several special sessions on the historical archaeology of New Mexico and the Southwest. Proposed sessions will examine the Spanish entrada, the impact of European contact on indigenous peoples, military sites in New Mexico, mining, and homesteading throughout the Southwest.

Conference participants will have opportunities to explore and enjoy New Mexico's past through tours to Chaco Canyon; Acoma Pueblo; the state's historic capital, Santa Fe; and other historical and archaeological sites in the region. Conference participants will get to sample the special cuisine of New Mexico, and will learn the answer to the official state question: "Red or green?"

Individuals responding to the Society for Historical Archaeology's 2008 Call for Papers are strongly encouraged to use the online abstract submission and conference registration system which can be accessed through the SHA website (www.sha.org). The online system will be available on May 1, 2007. For those unable to access the SHA website, submissions should be mailed to SHA Headquarters, 15245 Shady Grove Road, Suite 130, Rockville, MD 20850. Please be certain that mailed submissions contain all required information as specified in the "What You Need to Submit" section of this Call for Papers.

Each session organizer and individual presenter at the SHA 2008 Conference must complete the required forms and pay a \$25 per abstract submission fee. <u>In addition, presenters, organizers and discussants must register for the 2008 Conference in the fall at the full conference rate.</u> Presenters cannot register at the one-day registration rate. Presenters who fail to register for the 2008 Conference will not be allowed to present their papers. Your \$25 per abstract submission fee will be credited against the cost of your full conference registration in the fall.

We ask that symposium organizers submit on-line their symposium abstract and Symposium Organizer Submission Form <u>before individuals participating in the symposium submit their individual abstracts and forms on-line</u>. Symposium organizers should also provide the formal title of their symposium to the symposium participants. We ask symposium participants to <u>not submit their individual abstracts until they have received the formal title of the symposium from the symposium organizer, and have been notified by the symposium organizer that the symposium abstract has been submitted to SHA.</u>

Individuals submitting papers in the underwater category who would like to have their papers included in an Underwater Proceedings publication, should contact Greg Cook, Underwater Program Chair, at gcook1@uwf.edu.

The regular abstract submission period is from May 1, 2007 to June 15, 2007. Individual contributors, symposium organizers and presenters, and forum organizers are asked to respond to the 2008 Call for Papers online through the SHA website (www.sha.org) beginning May 1, 2007. The online Call for Papers will be available for late submissions from June 16, 2007 to July 13, 2007; however, a \$25 administrative late fee will be assessed on abstracts submitted after June 15, 2007. Late fees will not be credited against the cost of your conference registration. No abstracts will be accepted after July 13, 2007.

Any changes to titles, authors, presenters, or affiliations after July 13, 2007 must be sent directly to the Program Chair, Terry Klein, at tklein@srifoundation.org. Do not send requests for these types of changes to the SHA business office.

In order to avoid scheduling conflicts, presenters are limited to one formal paper as senior author. However, a presenter also may contribute as a junior author of another paper or serve as a session chair or discussant.

PLEASE NOTE: By submitting an abstract in response to this Call for Papers, the author(s) agrees to give to the SHA the permission to post the abstract and the author(s) name and affiliation on the SHA website or in other published formats.

TYPES OF SUBMISSIONS

Individual Contributions - Major Papers, Research Reports, Poster/Media Displays

Please note: If you are presenting a paper as part of a symposium, your submission is <u>not</u> considered an <u>individual</u> contribution. You should submit as a symposium presenter.

Major Paper: Theoretical, methodological, or data synthesizing presentations that cover broad regional or topical subjects based upon completed research. (20 minutes)

Research Report: Brief presentations focusing on research in progress or findings of completed small-scale studies. (10 minutes)

The conference program chairs will group major papers and research reports into general sessions organized by topic, region, or time period and assign a chair to each session.

Posters/Media Displays: Free-standing, mounted exhibits with text and graphics, videotapes, etc., that illustrate ongoing or completed research projects. Bulletin boards will be provided; electronic equipment needs may be available at an additional charge. Authors are expected to set up their own displays and be present at their display during their designated poster session.

Student presenters are encouraged to submit their papers for the annual Student Paper Prize competition (for details see http://www.sha.org/stu_priz.htm). Entrants must be student members of the SHA prior to submission of their paper. There may be a maximum of three authors on the paper, however, all of the authors must be students and members of the SHA. Questions regarding the Student Paper Prize competition should be directed to Mark Warner at mwarner@uidaho.edu or 208/885-5954.

Organized Contributions – Symposiums and Forums/Panel Discussions

Symposium: Four or more major papers organized around a central theme, region or project. Organizers of a symposium must identify the chair and at least one discussant. A symposium with more than 10 presentations must be divided into two parts (morning and afternoon sessions), each with at least one discussant.

Symposium Organizers are responsible for ensuring that all presenters in their session have submitted their completed forms, abstract and payment prior to the close of the Call for Papers. As noted above, we ask that symposium organizers submit on-line their symposium abstract and Symposium Organizer Submission Form **before** individuals participating in the symposium submit their individual abstracts and forms on-line. Symposium organizers should also provide the formal title of their symposium to the symposium participants before the symposium participants submit their individual abstracts and forms.

No abstracts will be accepted after July 13, 2007. Organizers will be the primary point of contact for session participants on such issues as changes to titles and/or abstracts, audio visual requirements for a session, order of presentation, and cancellations. Organizers

must direct any changes in authors, presenters or affiliations to the Program Chair, Terry Klein, at tklein@srifoundation.org.

Forum/Panel Discussion: Less structured gatherings of 2-4 hours organized around a discussion topic to be addressed by an invited panel and which seeks to engage the audience. Forum proposals must identify the moderator and all panelists, the number of which should be appropriate to the time allotted (8 participants maximum).

Electronic Symposium: We would like to recommend that symposium organizers consider having an "electronic" symposium as opposed to the traditional symposium format. An electronic symposium has the same basic structure as a traditional symposium; however, completed papers are posted on the SHA web site well before the annual meeting. Individuals who plan to attend the symposium can then read the papers before coming to the symposium. As a result, there will be no need for symposium participants to read their papers during the actual symposium, though a very brief summary of their paper is recommended (no more than 5 minutes). Instead, the majority of the symposium is a discussion among the symposium presenters and audience.

Anyone interested in utilizing the "electronic" symposium format must contact the Program Chair, Terry Klein, at tklein@srifoundation.org by July 13, 2007 for complete details.

WHAT YOU NEED TO SUBMIT

The following information applies <u>only</u> to those persons responding to the Call for Papers by mail. If you are using the SHA online system, all of the required information will be captured at that time. **Please do not send hard copies of your materials to SHA if you have applied online.**

Individual contributors of a major paper, research report or poster/media display: The author who will be presenting the paper/report/poster must submit:

- Form 1 Abstract Submittal Form
- Form 2 Individual Contribution Abstract Submission Form
- Your paper abstract on a CD-Rom clearly marked with your name and the title of your presentation. Please provide your abstract in Microsoft Word format.
- \$25 per abstract submission fee. After June 15, 2007, the submission fee is \$50 per abstract, which includes a \$25 non-refundable late fee. The late fee will not be credited against your conference registration fee.

Symposium organizers must submit:

- Form 1 Abstract Submittal Form
- Form 3 Symposium Organizer Submission Form
- Your symposium abstract on a CD-Rom clearly marked with your name and the title of your symposium. Please provide your abstract in Microsoft Word format.
- \$25 per abstract submission fee. After June 15, 2007, the submission fee is \$50 per abstract, which includes a \$25 non-refundable late fee. The late fee will not be credited against your conference registration fee.

Presenters in a symposium must submit:

- Form 1 Abstract Submittal Form
- Form 4 Symposium Presenter Submission Form
- Your paper abstract on a CD-Rom clearly marked with your name and the title of your presentation and the symposium title. Please provide your abstract in Microsoft Word format.
- \$25 per abstract submission fee. After June 15, 2007, the submission fee is \$50 per abstract, which includes a \$25 non-refundable late fee. The late fee will not be credited against your conference registration fee.

Forum/Panel Organizers must submit:

- Form 1 Abstract Submittal Form
- Form 5 Forum/Panel Organizer Submission Form
- Your forum abstract on a CD-Rom clearly marked with your name and the title of your forum. Please provide your abstract in Microsoft Word format.
- \$25 per abstract submission fee. After June 15, 2007, the submission fee is \$50 per abstract, which includes a \$25 non-refundable late fee. The late fee will not be credited against your conference registration fee.

Audiovisual Equipment

A digital (LCD) projector used for PowerPoint presentations, a microphone and a lectern will be provided in each meeting room. The Session Organizer is responsible for coordinating among the presenters in his/her session to ensure that one laptop computer is available to all presenters during the session. The SHA will not be providing laptop computers for presenters.

PowerPoint presentations must be brought on either a CD Rom disk or a portable USB flash drive. All PowerPoint presentations should be loaded onto the laptop computer designated by the Session Organizer prior to the beginning of the session to allow for a seamless transition between papers. Presenters are discouraged from using a computer other than the one designated by the Session Organizer due to the delay in disconnecting/reconnecting the digital projector.

35mm carousel slide projectors and overhead projectors will NOT be provided by the SHA. Anyone wishing to use a slide or overhead projector for his/her presentation should contact Kate Fitzgerald by December 1, 2007 at SHA Headquarters at kfitzgerald@mgmtsol.com for rental information.

Deadline

The regular deadline for abstract submission is June 15, 2007. Late submissions will be accepted until July 13, 2007; however, an additional \$25 administrative fee will be assessed on all abstracts received after the June 15, 2007 regular submission deadline. All

late submissions must be postmarked on or before July 13, 2007. No abstracts will be accepted after July 13, 2007.

Refunds

The \$25 per abstract submission fee and any late fees are non-refundable.

Eligibility

Membership in the Society for Historical Archaeology is not required in order to give a presentation at the 2008 Conference on Historical and Underwater Archaeology. It is necessary, however, for all presentations to conform with the ethical standards promulgated by the Society. Participants submitting abstracts must acknowledge having read the SHA Ethics Statements.

SHA Ethics Statement

Adopted 21 June 2003

Historical archaeologists study, interpret and preserve archaeological sites, artifacts and documents from or related to literate societies over the past 600 years for the benefit of present and future peoples. In conducting archaeology, individuals incur certain obligations to the archaeological record, colleagues, employers and the public. These obligations are integral to professionalism. This document presents ethical principles for the practice of historical archaeology. All members of The Society for Historical Archaeology, and others who actively participate in society-sponsored activities, shall support and follow the ethical principles of the society. All historical archaeologists and those in allied fields are encouraged to adhere to these principles.

Principle 1

Members of the Society for Historical Archaeology have a duty to adhere to professional standards of ethics and practices in their research, teaching, reporting, and interactions with the public.

Principle 2

Members of the Society for Historical Archaeology have a duty to encourage and support the long-term preservation and effective management of archaeological sites and collections, from both terrestrial and underwater contexts, for the benefit of humanity.

Principle 3

Members of the Society for Historical Archaeology have a duty to disseminate research results to scholars in an accessible, honest and timely manner.

Principle 4

Members of the Society for Historical Archaeology have a duty to collect data accurately during investigations so that reliable data sets and site documentation are produced, and to see that these materials are appropriately curated for future generations.

Principle 5

Members of the Society for Historical Archaeology have a duty in their professional activities to respect the dignity and human rights of others.

Principle 6

Items from archaeological contexts shall not be traded, sold, bought or bartered as commercial goods, and it is unethical to take actions for the purpose of establishing the commercial value of objects from archaeological sites or property that may lead to their destruction, dispersal, or exploitation.

Principle 7

Members of the Society for Historical Archaeology encourage education about archaeology, strive to engage citizens in the research process and publicly disseminate the major findings of their research, to the extent compatible with resource protection and legal obligations.

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Form 1: Abstract Submittal Form

Regular Submission Deadline: June 15, 2007 Late Submission Deadline: July 13, 2007 Please also complete Forms 2, 3, 4, or 5, as appropriate.

Last Name:	First Name:	Initial:	Title:			
Affiliation:						
Address:						
City:S	State/Province:	Postal Code:	Country:			
Telephone:	Fax:	Email:	(required)			
Program Division (check one):	ρ Terrestrial Pro	ogram ρ Un	(requirea) aderwater Program			
Submitting as:						
Individual Contributor:(Individual Contributors must also		n report poster/media	a display			
ho I am a student and would lik	ho I am a student and would like my paper to be considered for the Student Paper Prize Competition.					
Symposium Organizer (Symposium Organizers must also	complete Form 3.)					
Symposium Presenter (Symposium Presenters must also	complete Form 4.)					
Forum Organizer (Forum Organizers must also com	plete Form 5.)					
All participants must sign the	e following: I have read and	d, by my signature, subscrib	be to the SHA Ethics Statement:			
Signature:			Date:			
	er June 15, 2007, an additio	nal \$25 administrative late	in U.S. funds to Society for fee is required for each abstract.			
ρ Charge my credit card:	ρ MasterCard ρ Visa	ρ American Express	- 			
Credit Card Number (Required)	for Processing)	Expir	ration Date			
Name on Card (please print)Billing Address Zip Code:						

Refund Policy: No refunds will be given for the \$25 per abstract submission fee or for any late fees.

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Form 2: Individual Contribution Abstract Submission Form

Name:	Affiliation:			
Submission (check one): p Major Paper (20	min) ρ Research Report (10 min) ρ Poster/Media Display	,		
Program Division (check one): ρ Τε	errestrial Program p Underwater Program			
Abstract Title (please print):				
Abstract: Please submit your abstract (150 w title of your presentation. Abstracts should be	ords maximum) on a CD-Rom clearly marked with your name and the in Microsoft Word format.	the		
Author 1				
Last Name:	First Name:			
Affiliation (Institution/Employer):	Email:			
	(required)			
Author 2 Last Name:	_First Name:			
	Email:			
Author 3	(required)			
Last Name:	First Name:			
	Email:			
	(required)			
Author 4	(required)			
Last Name:	(required)First Name:			
Last Name:	(required)			
Last Name:Affiliation (Institution/Employer):	(required)First Name:Email:			
Last Name:Affiliation (Institution/Employer):Key Words:	(required)First Name:Email:			

All presenters must register at the full conference rate during the regular registration period (October 1 to December 14, 2007). Presenters who fail to register will not be permitted to deliver their papers.

Send all applicable forms and payment to:

SHA Headquarters, 15245 Shady Grove Road, Suite 130, Rockville, MD 20850 USA

Email: hq@sha.org Phone: 301.990.2454 Fax: 301.990.9771

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Form 3: Symposium Organizer Submission Form

Organizer(s):	
Chair(s):	
Sponsor (if any):	
Symposium Title (please print)	<u> </u>
•	ur abstract (150 words maximum) on a CD-Rom clearly marked with our presentation. Abstracts should be in Microsoft Word format.
Minimum: 4 presenters Minimum: 1 discussant	or presentation):
1	ρ presenter Email:
2.	(required)ρ presenter Email:(required)
3.	ρ presenter Email: (required)
4	ρ presenter ρ discussant Email:
5	(required) ρ presenter ρ discussant Email:
6.	(required) ρ presenter ρ discussant Email:
	(required)
7	ρ presenter ρ discussant Email: (required)
8	ρ presenter ρ discussant Email: (required)
9	ρ discussant Email: (required)

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Email: hq@sha.org Phone: 301.990.2454 Fax: 301.990.9771

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Form 4: Symposium Presenter Submission Form

Name:	
Symposium Title:	
Symposium Organizer(s):	
Program Division (check one): ρ 7	errestrial Program p Underwater Program
Paper Title (please print):	
· · · · · · · · · · · · · · · · · · ·	t (100 words maximum) on a CD-Rom clearly marked wit tation. Abstracts should be in Microsoft Word format.
Author 1	
Last Name:	First Name:
Affiliation (Institution/Employer):	Email:
Author 2	(required)
	First Name:
	Email:
	(required)
Author 3	
	First Name:
Affiliation (Institution/Employer):	Email:
Author 4	(required)
Last Name:	First Name:
	 Email:
r 17 - 7	(required)

 ρ I am a student member of the SHA and would like my paper to be considered for the Student Paper Prize Competition. Please contact Mark Warner (mwarner@uidaho.edu) for details about competition requirements.

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Form 5: Forum/Panel Organizer Submission Form

Forum Organizer(s):				
		(required)		
Moderator(s):			_Email:	
G ('C)		(required)		
Sponsor (if any):				
Title (please print):				
Abstract: Please submit yo	our session abstract (1	.50 words maximum)	on a CD-Rom clearly marked with	
your name and the title of y	our presentation. Ab	stracts should be in M	licrosoft Word format.	
Time Slot Request:	ρ 2 hour	ρ3 hour	ρ 4 hour	
List of Panelists: (Maximu	um 8)			
Panelist 1:		Email:		
			(required)	
D 11 + 2		г и		
Panelist 2:		Email:	(required)	
			(. 1	
Panelist 3:		Email:		
			(required)	
Panelist 4:		Email:		
			(required)	
Panelist 5:		Emoile		
1 alienst 3.		Eman.	(required)	
Panelist 6:		Email:	(required)	
			(теципеи)	
Panelist 7:		Email:		
			(required)	
Panelist 8:		Email·		
			(required)	

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