

December 11, 2023 3-4pm ET

Virtual Zoom Meeting

<https://monticello.zoom.us/j/83677204453?pwd=JzyQJstHdV0jfEtdTkp9Ow1hXpOxnb.1>

Called to order: 3pm

1. Introductions (in chat) 23 in attendance: Beth Bollwerk, Andrea Farmer, Gifford Waters, JH Ogborne, Danielle Raad, Lisa Marie Malischke, Michael Zimmerman, Lori Thompson, Mark Warner, Kerry Gonzalez, Christopher Nicholson, Sara Rivers Cofield, Nicole Fuller, Bob Chidester, Tatiana Niculescu, Katherine Sims, Jennifer Melcher, Christina Botle, Julie King, Marina Tinkcom, Janene Johnson, Marybeth Tomka, Christine Ames, Elizabeth Crowell
2. Approve minutes from the previous year/meeting (Approved)
3. Presentation of projects from members
 - Kerry Gonzalez – update on SHA Collections HUB and OMG This Collection is a Gold Mine survey
 - OMG This Collection is a Gold Mine survey is data sourcing collections that would be good for grad-level or post-grad-level research. Example: MAC Lab (Maryland Archaeological Conservatory Laboratory) has a good collection, so they fill out the survey. Once we have the data set, we export that and it will be on the SHA CCC website with an Excel file containing additional information, such as: Is the context good? How many boxes? Etc. This provides a resource for students who are interested in collections-based research without them having to call around.
<https://survey123.arcgis.com/share/e6f25b43415c485eb803dd829b39247d>
 - Keep updated as we can, 201 collections in the OMG survey
 - Katherine Simms – reviewed Collections management system comparison spreadsheet, available for those who want to use as a tool and can add to it as well
[Collections Management System Comparisons for Archaeological Collections - Google Sheets](#)
 - Kerry Gonzalez -- ACRA survey results -- so far have information from 15 CRM firms on orphaned collections, Kerry is moving jobs, Danielle Cathcart will take over
 - Beth -- Results from CCC collections survey
 - HUB – Beth – suggestion that we should create a resource hub, what would it look like, what resources should we include, how to host etc?
 - Potential resources: ACC volume, lab manuals, ethic statements/best practices documents, facilities assessments, collections assessments, artifact id guides (especially for students and volunteers), collections policies (Lisa Marie – esp. for unexploded ordinance, munitions concerns, bomb protocols), cataloging manuals, web resources (especially for ids like Diagnostic Artifacts and the glass bottles on SHA), how to deal with 20th c. artifacts (plastics, chemical contaminants, unknown substances). Curate? Document and discard? Don't touch with a 10-ft pole, etc.

- Discussion of interface:
 - Christopher Nicholson suggested it could be stored on tDAR,
 - Kerry G. suggested we could create a GIS Hub, rather than going through SHA webmaster
 - Beth B. offered to create a Dropbox account to get this started

4. Summary of Conference Activity for 2024

- A few collections-focused workshops
 - i. Introduction to Historic Plastics added a second section
 - ii. Introduction to Japanese ceramics
- Session on Thursday, 04/Jan/2024 1:45-4:15pm – Hidden in the Hollinger: What we can Learn from Legacy Collections NPS
- Session on Thursday, 04/Jan/2024 9:15am - 10:15am on ceramics analysis
- Session on Saturday, 06/Jan/2024 9:15am – 11:15am Interpreting Things: Material Culture Analysis
- Collections Luncheon – led by Beth and Taylor Brown – was sold out – great group and lively conversation.
- Buttons/Stickers – if anyone would like to hand out, please let me know. My goal is go to collections-focused sessions and leave some in each room and to have some at the Committee Meet and Greet (BB did do this)
- Is anyone else presenting on/planning on attending anything Collections Based?

6. Update on the activities of the Archaeological Collections Consortium (ACC)

- a. Mark and Sara – AAP volume on collections was published, group is looking into the next big thing, aiming to start an organization of Archaeological Collections Managers

7. Revisiting Ideas for Projects/Ideas for Next Year's Conference

- Workshop on drafting collection policies (we've talked about shifting this to RPA workshop in the past)
- Collections-Based Research workshop
- Ask A Curator/Collections Specialist table
- Continuation of Buttons/Stickers

7. New Business

- Subcommittee for updating CCC's description to include DEAI language – Beth – Gifford Waters, Liz Crowell and one other offered to help (BB never followed up on this)
- Committee Response to [New RPA standards](#) – Marybeth Tomka -- Marybeth provided a succinct summary of some of the new updates to RPA standards for collections curation. Asked if anyone was interested in providing feedback as a group. There was not a lot of expressed interest, so Marybeth provided feedback individually.

8. Adjournment (4:15pm)